Academic Audit Action Taken Reports 2020-21

Academic-A-Audit: 2020-2021   Format - IV   Action taken Report

Government of Andhra Pradesh
Academic & Administrative Audit of Degree Colleges (2020-21)
Format - IV : Action Taken Report (To be filled by the Principal)

Name of the College, Place, District:

S.No.	Criteria	Recommendations by AA*	Action Taken
I	CURRICULAR ASPECTS	1.More number of UG Programmes and PG Programmes to be introduced. 2. More number of Value-Added courses to be introduced. 3. Encourage departments to do more MOOCS. 4. Action Taken Report on feedback to be done.	1. One new UG Programme is introduced in BA for Academic Year 2022-2023 with the combination of History, Economics And Computer Applications. 2. Value added courses are conducted by various departments such as Chemistry, Commerce, English, Computer Science, Economics, Mathematics, Zoology etc., 3. All the faculty members are instructed to register in MOOCS Courses.
II	TEACHING, LEARNING & EVALUATION	1.Enrollment percentage in admissions to be improved. 2.Results to be improved in certain departments. 3. Outcome attainment should be mapped. 4. More number of programmes and Consolidative Report on Slow & Advanced learners is to be made. 5. Certain departments such as History, Zoology, Political Science, Computer Science & Physical Education needs regular faculty. 6. More number of LCD projectors may be installed for smooth conduct of ICT classes. 7. Need improvement in Field Trips, Project Works and Internships. 8. Utility of Virtual Classes to be improved. 9. Needs improvement in Sports and Cultural Events.	1. Enrollment percentage in admissions have improved for the Academic Year 2021-1022. 2. Results in certain departments have been improved for Academic year 2021-2022. 3. Outcome attainment mapping has done for Academic Year 2021-2022. 4. Number of programmes and consolidative report on slow and advanced learners is made. 5. Requested CCE to fillup the vacance posts. 6. Proposed to purchase LCD Projectors for smooth conduct of ICT classes. 7. Certain departments has conducted Field Trips in Academic Year 2021-2022. 8. All the faculty has been using Virtual class room. 9. Guest Faculty in Physical Education is engaged for improvement of Sports and Cultural Coordinator instructed to conduct various cultural programmes in academic year 2021-2022.

III	RESEARCH, INNOVATIONS AND EXTENSION	1. Research centre to be established on urgent basis. 2. More number of PhD regisgtrations to be done. 3. Recommended for more paper presentations & publication of Books. 4. Advised to go for more MOUs.	1. Research Coordinator appointed to look after the research work among the faculty and students. 2. Faculty in certain subjects have registered for PhD. 3. Certain faculty members have published papers in UGC care journals. 4. Certain departments made MOUs with nearest institutions.
IV	INFRASTRUCTURE & LEARNING RESOURCES	1. About 16 class rooms with furniture and 1 computer lab with 30 computer systems are urgently needed.	1. Proposals were already submitted for Two Crore Rupees under the scheme of NADU-NEDU for construction of additional classrooms and One Computer Lab with 30 computers.
V	STUDENT SUPPORT AND PROGRESSION	1. Grievences mechanism, Career Guidance Cell, JKC & Physical Education department are to be strengthened.	1. Career Guidance Cell was established and conducting classes from 4-5 pm regularly. Greivence and Redressal Cell was addressing various greivences of students and staff. 2. Various computer related courses and placements drives has been conducted by JKC.
VI	GOVERNANCE AND LEADERSHIP	1. Alumni Association to be registered. 2. Financial Support may be provided to attend Conferences/ Workshops & Membership for Professional Bodies.	1. Registration of Almuni Association is under process. 2. Financial support have been providing with available resources to attend conferences/workshops and membership for proffessional bodies.
VII	INSTITUTIONAL VALUES AND BEST PRACTICES	1. Individual departments are advised to explore more number of best practices.	1. Certain departments have Best practices for academic year 2021-2022.

	2018-19 AAA RECOMMENDATIONS		
VIII	IS ACTION TAKEN AS PER THE RECOMMENDATIONS ?	Yes	
	IF NOT, STATE THE REASONS ?		
IX	NAAC STATUS/STEPS TO BE TAKEN FOR BETTER NAAC GRADE	An urgent step to be taken to implement the aforced recommendations to obtain better NAAC Grade.	All th AQARs have been submitted and IIQA is under process for NAAC re-acceditation to obtain better Grade.
X	NIRF STATUS/STEPS TO BE TAKEN FOR BETTER NAAC GRADE	Needs improvement on Criterion-III & IV to obtain better NIRF Rank.	Special attention has been focussed on Criterion - III & VI to obtain better NIRF Rank.
XI	SUGGESTIONS TO DEVELOP/STRENGTHEN THE COLLEGE	Regular Faculty, Research facility & infrastructure needs to be improved on urgent basis.	
XII	IMMEDIATE REQUIREMENT IF ANY TO OBTAIN BETTER NAAC GRADE	1. About 16 class rooms with furniture and 1 computer lab with 30 computer systems are urgently needed. 2.More number of LCD projectors may be installed for smooth conduct of ICT classes.	
XIII	SUGGESTIONS TO RESOLVE	Suggested recommendations need to be implemented.	

XIV	FEED BACK	We, in exercising the duties as Academic Advisers have successfully accomplished the assigned work. We observed that the Academic & Administrative Mechanism operating at VKV Govt Degree College, Kothapeta is functioning with Commitment and Dedication under the leadership of Dr.K.Peddi Raju, the Principal of the college. The teaching, non-teaching staff & students are well desciplined and working with high responsibilities.	

AA* : Academic Advisor

Name & Signature of the Vice - Principal

Date:

3|9|2022

PRINCIPAL
V.K.V.GOVT. DEGREE COLLEGE
KOTHAPETA-533223
Dr.B.R.AmbedKar Konaseema Dist.(A.P)

Academic Audit Action Taken Reports 2018-19

Government of Andhra Pradesh
Commissionerate of Collegiate Education
Academic & Administrative Audit of Degree Colleges (2018-19)
Format- IV for submission of Action Taken Report by Principal of the College (ATR)

Zone : II　　　　　　　　　　District : East Godavari

COLLEGE PROFILE

1	Name of the College, URL of Website, email and Phone number	VKV GOVERNMENT DEGREE COLLEGE,KOTHAPETA gdckothapeta.edu.in jkcrjyec.kpthapeta@gmail.com Ph:08855243440		
2	Name of the Principal, email & Mobile Number	Dr.V.Papayya Sastry　　vaddi61@gmail.com　　9440892928		
3	Name of the Vice-Principal, email & Mobile Number	P.L.Naidu , Lecturer in Economics,plnaidu74@gmail.com , 9912919974		
4	Name of the IQAC Coordinator, email & Mobile Number	K.Sarveswara Rao,sarveshkrovvidi@gmail.com ,9177299496		
5	Year of Establishment & details of land available if any	1979 , 5.69 acres		
6	Affiliating University & AISHE CODE:	Adi Kavi Nannayya University , Rajahmundry , C-24147 -2017		
7	NAAC Grade with Cycle, Accredited Year & CGPA (Status of preparation if not Accredited)	B , 2nd Cycle 2.13		
8	UGC Recognition (2f & 12 B)	Proceedings Rc.No. F8-7/91 (UGC) dated Janauary 1992		
9	College Working Hours(if shift system mention details of both shifts & give reasons for shift system)	10 A.M	To	5 P.M
10	No. of Posts Sanctioned:	Regular Working: 13	Contract Working:4	Guest Working:1
11	Course wise & year wise Students strength particulars (Proforma enclosed)	BA-82	B.COM-111	B.SC-131

I-CURRICULAR ASPECTS

Item	Recommendation/Suggestions by Academic		Action Taken by the Principal
	Grade	Recommendation	
12	Implementation of Annual Institutional Plan	A		
13	Departmental Annual Curricular Plans	A		
14	Whether the above two circulated among Students?	A		
15	College Activity Register 2018-19	A		
16	College Calendar/College Magazine	A		
17	Add-on Courses (Department-wise) completed during 2017-18	C	To be implemented new courses in future on demand	will be implemented
18	Add-on Courses (Department-wise) in 2018-19	C	To be implemented new coursesin future on demand	will be implemented
19	Coverage of Syllabus (Average Percentage)	A		
20	Teaching of Value added courses (HVPE & Foundation Courses)	A		
21	No. of New UG & PG Courses introduced in 2018-19	C	New UG Courses may be introduced	Will be introduced on demand
22	Maintenance of Student Attendance Registers	A		
23	Whether feedback on curriculum was obtained from stake holders and analysed	A		
	II-TEACHING, LEARNING & EVALUATION			
24	Student admissions-Cut off marks and % of SC,ST, BC, minority and OC students admitted(Group wise) in 2017-18	A		
25	Social-economic status of students enroled(Group wise and Year wise) in 2017-18	A		
26	Demand Ratio (Group wise)	C	To be taken ratio properly	increased by conducting canvassing
27	Percentage of differently abled students (Divyangjan) on roll	C		
28	Percentage of full time teachers against sanctioned posts in 2018-19	B		
29	Student - Full time teacher ratio	A		

	Student Profile as per prescribed reservation	A		
30	Number of days from the date of last semester-end/ year- end examination till the declaration of results in 2018-19	A		
31	Teaching Diaries & Teaching Plans in Prescribed Formats	A		
32	Use of ICT in teaching and learning	B		
33	Average percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.	B	ICT percentage should be increased	all staff members will be encouraged to use ICT
34	Co-Curricular Activities (College level)	A		
35	Seminars/conferences/workshops organised in 2018-19	C	To be organised	will be organised
36	Academic Competitions (College Level & Above)	B		
37	Conduct of Internal Examinations-Internal assessment	A		
38	Teacher wise result analysis (MARCH/APRIL - 2018 & SEP/OCT/NOV- 2018)	A		
39	Pass percentage of students (Group wise) in 2018-19	B		
40	Percentage of students undertaking field projects / internships	B		
41	Remedial Classes	A		
42	Conduct of Bridge course	A		
43	Feed back on Teachers by Students and its analysis	A		
44	Student satisfaction survey-Feed back on teaching and learning process by Students and its analysis	A		

	Students' Grievances/Redressal (Examination Cell) Report	A		
	Automation details of Exam Cell	C		
	III-RESEARCH, INNOVATIONS AND EXTENSION			
45	Is the College a Recognized Research Centre	C		
	Policy for Promotion of Research (A)	C		
	Institutional Seed money for Research	C		
46	No. of Research Guides in the College	C		
47	No. of Research Scholars working for M.Phil & Ph. D	C		
	Rsearch Projects funded by Govt/Other Organisations	C		
48	Major/Minor/Other Research Projects a) Completed in this year b) ongoing	C		
	Code of Ethics/ Plagiarism software	C		
49	Research Papers/Chapters Published in 2018-19 (SCOPUS, Web of Science ,ISBN/ISSN, ICI) (International/ National)	C	To be published	staff members are encouraged to publish papers
50	Papers Presented in 2018-19 (International/ National/ State)	C	Reasarch papers to be published	staff members are encouraged to publish papers
51	Books Published in 2018-19 (Single Author/ Co Author)	C		
52	Seminars/Workshops/ Training Programme Conducted in 2017-18 (International/ National/ State)	C		
	Bibliometrics details	C		
53	Record of Consultancy in 2018-19	C		
54	Whether the Institution has created an ecosystem for innovation including incubation centre and other initiatives for transfer of knowledge	C		

55	Whether the institution conducted workshop/seminars on Intellectual Property Rights (IPR), Industry-Academia Innovative practices	C		
	Record of MoUs in 2018-19 (MoUs to be signed on stamped legal documents	B		
	Collaborations for Research/Faculty Exchange/Student Exchange (Attach MoUs/Linkages)	B		
57	Record of Subject/Department Related Extension Activities	A		
	Number of extension programmes conducted (apart from NSS/NCC) in the neighbourhood community to sensitize the students	A		
59	Number of extension programmes conducted in colloboration with Community/NGOs thriugh NSS/NCC/Red Cross/YRC etc.,	A		
A	Details of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, ODF, Aids Awareness, Gender Issue, etc	A		
61	Number of awards and recognition received for extension activities from Government/ recognised bodies			
IV-INFRASTRUCTURE AND LEARNING RESOURCES				
62	Number of Class rooms, Labs and computing equipment	A		

63	Facilities for sports, games (indoor, outdoor, gymnasium, yoga centre etc.,) and cultural activities	B		
64	classrooms and seminar halls with ICT - enabled facilities such as smart class, Virtual Class Room, LMS, etc.	A		
65	Budget allocated for infrastructure augmentation(CA certified statement)	A		
66	Library is automated using Integrated Library Management System	C		
67	Collection of rare books, manuscripts, special reports or any other knowledge resource for library enrichment	C		
68	Does college has e-Journals, e-books, e-ShodhSindhu, Shodhganga membership and Databases(Give website URL)	C		
69	Expenditure for purchase of books and journals in 2018-19(CA Certified statement)	A		
70	Percentage per day usage of library by teachers and students including Logins for INFLIBNET/NLIST	B		
71	Student-Computer ratio	A		
72	Wifi in the campus	A		
73	Updation of IT facilties a) English Language Lab b) JKC Lab c) Computer Labs d) APSSDC Lab e) Student Computer Ratio f) Wi-fi enabled campus e) Media Centre / Studio	A		
	Bandwidth of Internet Connections with details	A		

74	Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component	C		
75	Established systems and procedures for maintaining and utilizing physical, academic and support facilities laboratory, library, sports complex, computers, classrooms etc	B		

V-STUDENT SUPPORT AND PROGRESSION

76	Average percentage of students benefited by scholarships by the Government in 2018-19	A		
77	Average percentage of students benefited by scholarships by the Instituition in 2018-19	A		
78	Average percentage of students benefited by guidance for competitive examinations and c areer counseling offered by the institution in 2018-19	B		
79	Average percentage of placement of outgoing students in 2018-19	B		
80	Student grievances redressal mechanism	B		
81	Number of capability enhancement and development schemes conducted (like Career guidance, Remedial coaching etc.,)	B		
82	Percentage of student progression to higher education	B		
83	Average percentage of students qualifying in state/ national/ international examinations(like NET, SLET, GATE, Civil services, state government etc.,)	C		
84	Number of awards/medals for outstanding performance in sports/cultural activities	C		

85	Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution	B		
86	Records of significant achievements in Sports & Games	B	To be encourage students to participate in sports and games.	sports and games will be encouraged
87	Number of sports and cultural activities / competitions organised in the Institution in 2018-19	B		
88	Alumni contribution in 2018-19 (In Rs) (CA audited statement)	C		
89	Number of Alumni Association /Chapters meetings held in 2018-19	B	To be held meetings at college	will be organised
90	Maintenance of JKC facilities & records	A		
91	Record of Student trained and placed in JKC	A		
92	Record of Anti Ragging cell	A		
93	Maintenance of drinking water	C	To be needed	Approached ONGC for CSR funds.
94	Maintenance of sanitation	A		

VI-GOVERNANCE AND LEADERSHIP

97	Staff Council Register	A		
98	Functioning of Committees in Administration (Minutes of meetings)	A		
99	Awards/Achievements	C		
100	Use of ICT in Governance	A		
101	Perspective/Strategic plan and deployment documents	B		
102	Organizational structure of the Institution	A		
103	Implementation of e-governance in Planning and Development, Administration, Finance and Accounts, Student Admission and Support, Examination	A		

104	Percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies in 2017-18	C		
105	Number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff in 2017-18	C		
106	Percentage of teachers attended professional development programs(Orientation Program, Refresher Course, Short Term Course etc.,) in 2018-19	B		
107	Orientation Program, Refresher Course, Short Term Courses attended by the faculty	B		
108	Funds / Grants received from non-government bodies, individuals, philanthropers in 2018-19	C		
109	Average number of quality initiatives by IQAC for promoting quality culture per year	A		
110	Participation in NIRF-2018	C		
111	IQAC activities & maintenance of records , (Action Plan/Minutes of Meeting/Proof of submission of AQAR to NAAC/Activity register etc)	A		
	Decentralisation and Participative Management Procedure	B		
	Implementation of e-governance in Planning and Development, Administration, Finance and Accounts, Student Admission and Support, Examination	A		
	Teachers attending OC /RC/FDP	A		
	Performance appraisal system for Teaching and Non-Teaching Staff	A		

	Strategies for Mobilisation of Funds	C		
	Funds /Grants received from non-government bodies and philanthropists (CA Audited statement)	C		
VII-INSTITUTIONAL VALUES AND BEST PRACTICES				
	Social Responsibility: Programs such asNava Nirmana Deeksha,Grama Darshini, Jnana Bheri, Swachh Bharat, ODF, Aids Awareness, Janmabhumi, Vanam Manam etc.	A		
	Gender Equity Promotion Programmes and facilities to address gender Sensitivity	A		
	Green Practices(plastic free campus, botanical garden, green house, green landscaping, LED Lighting etc.,)	A		
112	Percentage of power requirement of the Institution met by the renewable energy sources(solar panels)	A		
113	Waste Management steps taken	B		
114	Rain water harvesting structures and utilization in the campus	B		
115	Facilities for Differently abled (Divyangjan) (ramp, scribe for examination etc.,)	A		
117	Record of best/innovative practices by the institution	B		
118	College Activity Register 2018-19 & Hard Copy of AQAR 2017-18 (should be available with the Principal)	A		
119	The number of classes(per week) taken by the Principal	B		

120	Research projects/Publications/ study material developed in 2018-19 by the Principal	B		
	Initiatives taken to engage and contribute to local community	B		
	Code of Conduct Book for Principal/Staff/Non Teaching and Students	A		
	Display of Core Values	A		
	Activities to increase consciousness about National Identities and symbols/Fundamental Duties and Rights	A		
	Human values and Professional Ethics are reflected in the curriculum and the Institution offers a course	**A**		
	Institutional and Departmental Best Practices	A		

College Grading - B

Signature of the Vice-Principal 7/3/19

Name P L. Nrāder

Date

Signature of the Principal 7·3·19

Principal
V.K.V. Govt. Degree College
KOTHAPETA- E.G.Dt

Name

Date

Academic Audit Action Taken Reports 2017-18

Commissionerate of Collegiate Education, A.P
Academic & Administrative Audit of Degree Colleges
Format for Submission of Academic Advisors Report(AAR)

Zone : II   District : East Godavari

COLLEGE PROFILE

Name of the College, URL of Website, email and Phone Number	V.K.V.GOVT.DEGREE COLLEGE, Kothapeta	gdckothapeta.edu.in	ikcrjvec.kothapeta@gmail.com Phone: 08855-243440
Name of the Principal, email & Mobile Number	Dr.V.Papayya Sastry | vaddi1961@gmail.com| 9440892928		
Name of the Vice-Principal, email & Mobile Number	Sri P.L.Naidu| plnaidu74@gmail.com | 9912919974		
Name of the IQAC Coordinator, email & Mobile number	Sri K.Sarveswara Rao | sarveshkrovvidi@gmail.com | 9177299496		
Year of Establishment & details of land available if any	1979 | 5.69 acres(Own land)		
Affiliating University & AISHE CODE	AKNU, RJY| C-24147-2017		
NAAC Grade with Cycle, Accredited Year & CGPA (status of preparation if not Accredited)	B grade II cycle 2014 CGPA 2.13		
UGC Recognition (2f & 12 B)	2F & 12B recognised RC No:F8-7/91(UGC) Dt:January 1992		
College Working Hours(if shift system mention details of both shifts & give reasons for shift system)	10 AM-5 PM		
No. of Posts Sanctioned:	Regular Working: 14	Contract Working:4	Guest Working:1
Course wise & year wise Students strength particulars (proforma enclosed)	Proforma enclosed		

I-CURRICULAR ASPECTS

Item	Status with documentary support (YES OR NO)	Impression of Academic Advisor along with grade A(Good)/ B (Satisfactory)/C (poor) after Observation	Recommendation/Suggestions by Academic Advisors
Implementation of Annual Institutional Plan	Being implemented	A	Good
Departmental Annual & Semester Wise Curricular Plans	Prepared	A	Good

14	Whether the above two circulated among Students?	Yes	A	Good
15	College Activity Register 2017-18	Being maintained	A	Good
16	College Calendar/College Magazine	Prepared AND distributed to students and staff	A	Good
17	Add-on Courses (Department-wise) completed during 2016-17	Nil		
18	Add-on Courses (Department-wise) in 2017-18	Nil		
19	Coverage of Syllabus (Average Percentage)	90% Covered semisters II,IV&VI	A	Good
20	Teaching of Value added courses (HVPE & Foundation Courses & Cluster Electives)	Being done	A	
21	No. of New UG & PG Courses introduced in 2017-18	Nil	C	Try to introduce needly based coursed.
22	Maintenance of Student Attendance Registers including Biometric Attendance	Student attendance registers were maintained by staff & posted in central attendance register maintained Biometric Attendance system maintained.		Good
23	Whether feedback on curriculum was obtained from stake holders and analysed	Yes obtained and analysed	A	
	II-TEACHING, LEARNING & EVALUATION			
24	Student admissions-Cut off marks and % of SC,ST, BC, minority and OC students admitted(Group wise) in 2017-18	Reservations Maintined rule of resulutions in Admissions	A	Good
25	Social-economic status of students enroled(Group wise and Year wise) in 2017-18	Maintained	A	Good
26	Demand Ratio (Group wise)	BA-1:1 ,B.Sc(MPC,MPCs).-1:2,B.Z.C-1:1,B.Com-1:2	A	Good
27	Percentage of differently abled students (Divyangjan) on roll	<1%	A	Good
28	Percentage of full time teachers against sanctioned posts in 2017-18	75%	A	Good
29	Student - Full time teacher ratio	30:01:00	A	Good

30	Number of days from the date of last semester-end/ year- end examination till the declaration of results in 2017-18	90 Days		
31	Teaching Diaries & Teaching Plans in Prescribed Formats	Followed in prescribed formats	A	Good
32	Use of ICT in teaching and learning	Yes	A	Good
33	Average percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc.	40%	A	Good
34	Co-Curricular Activities (College level)	Conducted by the departments and cultural activities committee	A	Good
35	Seminars/conferences/workshops organised in 2017-18	Chemistry Day on 10/11 DEC 2017 DRC Quiz in Chemistry on 21st DEC 2017	A	Good
36	Academic Competitions (College Level & Above)	Organized by the Departments	A	Good
37	Conduct of Internal Examinations-Internal assessment	Conducted by the departments	A	Good
38	Teacher wise result analysis (MARCH/APRIL -2017 & SEP/OCT/NOV- 2017)	Teacher wise result analysis is Done	A	Good
39	Pass percentage of students (Group wise) in 2017-18	52.02%	A	Good
40	Percentage of students undertaking field projects / internships	35%	B	
41	Remedial Classes	Remedial classes Conducted for slow learners and students who failed in the semester end exams preparing for suplementary	A	Good
42	Conduct of Bridge course	Bridge Course Register for newly admitted Students maintained Department wise	A	Good
43	Feed back on Teachers by Students and its analysis	Taken by IQAC	A	Good
44	Student satisfaction survey- on Institution	Student satisfactionsurvey was done and analysed	A	Good

	III-RESEARCH, INNOVATIONS AND EXTENSION			
45	Is the College a Recognized Research Centre	NO		
46	No. of Research Guides in the College	1		DR. V.Ranga Rao formerly Reader in Chemistry acted as guide to the scholars alloted by AU (now ritered on 31-12-2017)
47	No. of Research Scholars working for M.Phil & Ph. D	NO		
48	Major/Minor/Other Research Projects	Nil		
49	Research Papers Published in 2017-18 (SCOPUS, Web of Science , ICI)	5	A	
50	Papers Presented in 2017-18 (International/ National/ State)	1 International ,3 National	A	
51	Books Published in 2017-18 (Single Author/ Co Author)	Monograph-single author	B	Monographs were prepared by B.Naresh Contract Lecturer in Physics for the cluster Paper in Physics.In this context his efforts are appreaciated.we are happy to say this study material is also utilised by other college students
52	Seminars/Workshops/ Training Programme Conducted in 2017-18 (International/ National/ State)	Nil		
53	Record of Consultancy in 2017-18	OJT for students of Govt Jr College,Kothapeta is being given	B	Highly appreaciated
54	Whether the Institution has created an ecosystem for innovation including incubation centre and other initiatives for transfer of knowledge	No		
55	Whether the institution conducted workshop/seminars on Intellectual Property Rights (IPR), Industry-Academia Innovative practices	NO		
56	Record of MoUs in 2017-18	Maintained	B	

57	Record of Subject/Department Related Extension Activities	Janmabhumi & ODF Survey	A	
58	Number of extension programmes conducted in the neighbourhood community to sensitize the students	NSS special camp conducted from 8-2-2018 to 14-2-2018 at srinivasapeta	A	Excellent. S. ArunKumar Lecturer in Library Science Selected as Contingent Leader to lead the students of Andhra and Telengana during the Republic day celebrations on Jan 26th 2018. in New Delhi.
59	Number of extension programmes conducted in colloboration with Community/NGOs thriugh NSS/NCC/Red Cross/YRC etc.,	ODF survey conducted with NSS volunteers	A	
60	Details of students participating in extension activities with Government Organisations, Non-Government Organisations and programs such as Swachh Bharat, ODF, Aids Awareness, Gender Issue,Unnat Bharat Abhiyaan etc	Conducted through women Empowermet cell ODF by NSS	A	
61	Number of awards and recognition received for extension activities from Government/ recognised bodies	3	A	1.2016-17 NSS State Best Voluntary Award in A.P. Receivedby R. Umamaheswari III B.Z.C Student 2.2018S.ArunKumar (NSS PO) Participated in Republic day Period.at New Delhi.3.K.Sai Ram Krishna II B.Com. 2017 republic day participated at New Delhi.
	IV-INFRASTRUCTURE AND LEARNING RESOURCES			
62	Number of Class rooms, Labs and computing equipment	10-Class rooms 5-Labs 1-Virtual Class room 3-Digital Class rooms	A	

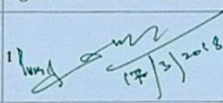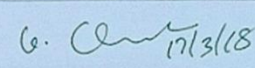| 63	Facilities for sports, games (indoor, outdoor, gymnasium, yoga centre etc.,) and cultural activities	Sports,Gymnastics,Cultural activities,Yoga	B	
64	Classrooms and seminar halls with ICT - enabled facilities such as smart class, Virtual Class Room, LMS, etc.	Virtual Class room,LMS to be installed,Digital get to be installed	B	
65	Budget allocated for infrastructure augmentation	1.40 crores RUSA funds sanctioned for renovations and new construction	A	
66	Library is automated using Integrated Library Management System & NDL	Partially automated	B	
67	Collection of rare books, manuscripts, special reports or any other knowledge resource for library enrichment		A	
68	Does college has e-Journals, e-books, e-ShodhSindhu, Shodhganga membership and Databases	Check Digital Library and Access to students 24 X 7	B	
69	Expenditure for purchase of books and journals in 2017-18	Purchased sc & st book bank I & II QTR St-Rs 3000/- Sc-36,000/- Sc-21000,3000 III & IV QTR	A	
70	Percentage per day usage of library by teachers and students including Logins for INFLIBNET	Used by staff and students	B	
71	Student-Computer ratio	10:01	A	
72	Wifi in the campus	Yes,Available	A	
73	Updation of IT facilties	Yes	A	
74	Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component			
75	Established systems and procedures for maintaining and utilizing physical, academic and support facilities laboratory, library, sports complex, computers, classrooms etc	Records showing procedures	B	
	V-STUDENT SUPPORT AND PROGRESSION			

76	Average percentage of students benefited by scholarships by the Government in 2017-18	95%	A	
77	Average percentage of students benefited by scholarships by the Instituition in 2017-18	1%		
78	Average percentage of students benefited by guidance for competitive examinations and career counseling offered by the institution in 2017-18	2%	B	
79	Average percentage of placement of outgoing students in 2017-18	2%	B	
80	Student grievances Structure, redressal mechanism & Periodicity	Grievances Cell Committee meet periodically	B	
81	Number of capability enhancement and development schemes conducted (like Career guidance, Remedial coaching etc.,)	4	A	
82	Percentage of student progression to higher education	15-20%	B	
83	Average percentage of students qualifying in state/ national/ international examinations(like NET, SLET, GATE, Civil services, state government etc.,)	NO		
84	Number of awards/medals for outstanding performance in sports/cultural activities	NSS AP best volunteer award R.Uma maheswari II B.Z.C.	A	
85	Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution	Being maintained	A	
86	Records of significant achievements in Sports & Games	Being maintained	A	
87	Number of sports and cultural activities / competitions organised in the Institution in 2017-18	Conducted a special occation I day Rally	A	
88	Alumni contribution in 2017-18 (In Rs)	Nil		

89	Number of Alumni Association /Chapters meetings held in 2017-18	1	B	
90	Maintenance of JKC facilities & records	Being maintained	A	
91	Record of Student trained and placed in JKC	being maintained	A	
92	Record of Anti Ragging cell	Being maintained	B	
93	Maintenance of drinking water	Yes	A	
94	Maintenance of sanitation	Yes	A	
	VI-GOVERNANCE AND LEADERSHIP			
97	Staff Council Register	being maintained	A	
98	Functioning of Committees in Administration (Minutes of meetings)	being maintained	A	
99	Awards/Achievements	S.Arun Kumar ,AP NSS Best programme officer award	A	
100	Use of ICT in Governance	Yes	A	
101	Perspective/Strategic plan and deployment of Strategies	Infrastructure facilities will be developed with the help of the RUSA funds	A	
102	Organizational structure of the Institution	Govt College,As per the Government name	A	
103	Implementation of e-governance in Planning and Development, Administration, Finance and Accounts, Student Admission and Support, Examination	Office Automation, Digital Classes, E-Office, Digital Library	A	
104	Percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies in 2017-18	No		
105	Number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff in 2017-18	Attended e-office training programme teaching & non teaching at HDC(A),RJY, Attended physics staff members-one day work shop -PRGC(A),KKD.	A	
106	Percentage of teachers attended professional development programs(Orientation Program, Refresher Course, Short Term Course etc.,) in 2017-18	Attended Lecturer RC at AV, VSP by Telugu faculty	A	

07	Orientation Program, Refresher Course, Short Term Course attended by the faculty	Attended byTelugu faculty-RC at AU,VSP	A	
08	Funds / Grants received from non-government bodies, individuals, philanthropers in 2017-18	Audited Statements	A	
09	Average number of quality initiatives by IQAC for promoting quality culture per year	Utilized Virtual classes Implimented biometric attendance to staff & students	A	
10	Participation in NIRF-2017	Yes participated	A	
11	IQAC activities & maintenance of records , (Action Plan/Minutes of Meeting/Proof of submission of AQAR to NAAC/Activity register etc)	Minute book maintained proof of AQAR is available	A	
VII-INSTITUTIONAL VALUES AND BEST PRACTICES				
12	Percentage of power requirement of the Institution met by the renewable energy sources	Solar Energy Consumption & Difference in Conventional Power Bill	A	
13	Waste Management steps taken	Organic manure is produced by using the fallen leafs of the trees	A	
14	Rain water harvesting structures and utilization in the campus	Description of efforts towards rain water harvesting	B	
15	Facilities for Differently abled (Divyangjan) (ramp, scribe for examination etc.,)	To be provided	B	
16	Green Practices(plastic free campus, green landscaping, LED Lighting etc.,)	yes	B	
17	Record of best/innovative practices by the institution	1.Clean & Green, swachabharat, Plantation Conducted 2.Bolld donation camp	A	

18	College Activity Register 2017-18 & Hard Copy of AQAR 2016-17	Updated Register Physical Copy & Digitally available in College Website	A	
19	The number of classes(per week) taken by the Principal	6		
20	Research projects/Publications/ study material developed in 2017-18 by the Institution(Should be available in college website)	Project Award Letters & Digital Version Placed in College Website	A	Monographs were prepared by B.Naresh Contract Lecturer in Physics for the cluster Paper in Physics.In this context his efforts are appreaciated.we are happy to say this study material is also utilised by other college students

College Grading - A

Signature of the Vice-Principal   17/3/18

Signatures of Academic Advisors

Signature of the Principal   17.3.18
V.K.V.Govt. Degree College
Kothapeta, E.G.Dt

1   (17/3/2018)

Note: the Format is to be filled by the Principal and submitted to the Academic Audit Team.

2   6.   17/3/18