CAPU AQAR
capuaqar@gmail.com

GDC Kothapeta EastGodavari Kothapeta

Sr AQAR [...] ment Degree College Kothapeta [...]

2" Sep (4 da.s ago)

CAPU AQAR

22 Sep (3 da.s ago)

NAAC AQAR ACK SEPTEMBER 2017

V.K.V. Government Degree College
Kousika Canal road
Kothapeta
Andhra Pradesh

Subject: Acknowledgement of AQAR

We are acknowledging the receipt of Online Submission of **Annual Quality Assurance Report** (AQAR) for the year : 2016-17

For any queries related to AQAR, you may kindly contact capuaqar@gmail.com or 080-23005165 (AQAR direct help line)

Wishing you success in your quality enhancement process

THANKS WITH REGARDS

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Details

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(for the year 2016-17)*

Part – A

AQAR for the Year | 2016 - 17 |

1. Details of the Institution

1.1 Name of the Institution

> V.K.V. Government Degree College

1.2 Address Line 1

> Kousika Canal road

Address Line 2

> -----

City/Town

> Kothapeta

State

> Andhra Pradesh

Pin Code

> 533223

Institution e-mail address

> Jkcrjyec.kothapeta@gmail.com

Contact Nos.

> 08855-243440

Name of the Head of the Institution:

> Dr V.Papayya Sastry

Tel. No. with STD Code:

> 08855-243440

Mobile:

> 9440892928

Name of the IQAC Co-ordinator: | K.Sarveswara Rao

Mobile: | 9177299496

IQAC e-mail address: | Jkcrjyec.kothapeta@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)* | APCOGN12710

1.4 **NAAC Executive Committee No. & Date:** | EC (SC)/01/RAR/14 Dt.5/5/2014
(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address: | www.gdckothapeta.com

Web-link of the AQAR: | http://gdckothapeta.com/aqar/aqar 2016-17.pdf

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B	72	2006	5yrs
2	2nd Cycle	B	2.13	2014	5yrs
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY | 28/07/2006

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

i.	AQAR _____30/09/2012 ___ _____	(DD/MM/YYYY)
ii.	AQAR 2013-14 submitted to NAAC on 21-09-2014_____	(DD/MM/YYYY)
iii.	AQAR _____19/09/2015_____	(DD/MM/YYYY)
iv.	AQAR_____21/09/2016___ _____	(DD/MM/YYYY)

1.9 Institutional Status

University   State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College   Yes ■ No ☐

Constituent College   Yes ☐ No ☐

Autonomous college of UGC   Yes ☐ No ☐

Regulatory Agency approved Institution   Yes ☐ No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education ■   Men ☐   Women ☐

    Urban ☐   Rural ■ Tribal ☐

Financial Status   Grant-in-aid ☐   UGC 2(f) ■ UGC 12B ■

    Grant-in-aid + Self Financing ☐   Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ■   Science ■ Commerce ■ Law ☐   PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐   Health Science ☐   Management ☐

Others (Specify) [   ]

1.11 Name of the Affiliating University *(for the Colleges)*

Adikavi Nannaya University, Rajahmundry

1.12 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence   UGC-CPE

DST Star Scheme   UGC-CE

UGC-Special Assistance Programme   DST-FIST

UGC-Innovative PG programmes   Any other *(Specify)*   Nil

UGC-COP Programmes

2. IQAC Composition and Activities

2.1 No. of Teachers	4
2.2 No. of Administrative/Technical staff	1
2.3 No. of students	3
2.4 No. of Management representatives	---
2.5 No. of Alumni	2
2. 6 No. of any other stakeholder and community representatives	1
2.7 No. of Employers/ Industrialists	---
2.8 No. of other External Experts	1
2.9 Total No. of members	12

2.10 No. of IQAC meetings held   : 04

2.11 No. of meetings with various stakeholders: No. | 1 | Faculty | 4 |

　　　　Non-Teaching Staff Students | 3 | Alumni | 1 | Others | 0 |

2.12 Has IQAC received any funding from UGC during the year? |YES|

　　　　If yes, mention the amount | 60,000 |

2.13 Seminars and Conferences (only quality related)

　　(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

　　Total Nos. | 0 | International | | National | | State | | Institution Level | |

　　(ii) Themes | |

2.14 Significant Activities and contributions made by IQAC

- Encouraged to apply for National seminars.
- Encouraged to apply for MRP'S .
- Purchased lab equipment and library books
- Established solar power plant in the college

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
* To take Student feed back * To conduct faculty forum lectures * To conduct DRC seminar	* Feedback was taken and reviewed * Conducted faculty forum lectures * Conducted DRC seminar in History

* Attached the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes |■| No | |

　　Management | | Syndicate | | Any other body | IQAC |

　　Provide the details of the action taken

- Purchased lab equipment &library books.
- Subscribed journals/Magazines.
- Conducts remedial classes

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	0	0	0	0
PG	0	0	0	0
UG	4	0	2	0
PG Diploma	0	0	0	0
Advanced Diploma	0	0	0	0
Diploma	0	0	0	0
Certificate	1	1	0	0
Others	0	0	0	0
Total	5	1	2	0
Interdisciplinary	0	0	0	0
Innovative	0	0	0	0

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
   (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	6
Trimester	0
Annual	0

1.3 Feedback from stakeholders*   Alumni ☐   Parents ■   Employers ☐   Students ■
    (On all aspects)

    Mode of feedback   :   Online ☐   Manual ■   Co-operating schools (for PEI) ☐

Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Introduced internal assessment for all semesters

1.5 Any new Department/Centre introduced during the year. If yes, give details.

NIL

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
15	15	0	0	0

2.2 No. of permanent faculty with Ph.D. 04

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	09	0	0	0	0	0	0	0	08

2.4 No. of Guest and Visiting faculty and Temporary faculty 4   3   7

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	0	03	02
Presented papers	0		
Resource Persons	-	02	02

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Evaluation of teachers by students
2. 3 minutes meditation before commencement of classes

2.7 Total No. of actual teaching days
during this academic year   190

2.8 Examination/ Evaluation Reforms initiated by
the Institution (for example: Open Book Examination, Bar Coding,   NIL
Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum
restructuring/revision/syllabus development   1   2   0
as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students   80

2.11 Course/Programme wise
distribution of pass percentage : 2016-17

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
B.A	48	17	30	30	23	48
B.Com	57	28	23	23	26	68
B.Sc	68	32	25	29	14	41

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

* Engaged guest lecturers in the vacant lecturer posts.
* Unit tests and terminal examinations are conducted and the progress is reviewed.
* Feedback is taken from the students .Analysis is made and the result is brought to the notice of Teachers concerned.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	02
UGC – Faculty Improvement Programme	0
HRD programmes	0
Orientation programmes	0
Faculty exchange programme	0
Staff training conducted by the university	0
Staff training conducted by other institutions(DRC)	0
Summer / Winter schools, Workshops, etc.	0
Others	0

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	12	5	2	0
Technical Staff	0	0	0	0

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> Since it is a UG college and it is located in rural area simple project works are given to students to promote research orientation. However Staff are encouraged to take up MRP and Ph.D work.

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs	0	0	0	0

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs	0	0	0	0

3.4   Details on research publications

	International	National	Others
Peer Review Journals	0	2	0
Non-Peer Review Journals	0	0	0
e-Journals	0	0	0
Conference proceedings	0	0	0

3.5 Details on Impact factor of publications:

Range [0] Average [0] h-index [0] Nos. in SCOPUS [0]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	0	0	0	0
Minor Projects	0	0	0	0
Interdisciplinary Projects	0	0	0	0
Industry sponsored	0	0	0	0
Projects sponsored by the University/ College	0	0	0	0
Students research projects (other than compulsory by the University)	0	0	0	0
Any other(Specify)	0	0	0	0
Total				

[0]

3.7 No. of books published   i) With ISBN No. [0]   Chapters in Edited Books [0]

ii) Without ISBN No. [0]

3.8 No. of University Departments receiving funds from

UGC-SAP [0]   CAS [0]   DST-FIST [0]

DPE [0]   DBT Scheme/funds [0]

3.9 For colleges   Autonomy [0]   CPE [0]   DBT Star Scheme [0]

INSPIRE [0]   CE [0]   Any Other (specify) [0]

3.10 Revenue generated through consultancy [Rs 300]

3.11 No. of conferences
organized by the Institution

Level	International	National	State	University	College
Number					0
Sponsoring agencies					

3.12 No. of faculty served as experts, chairpersons or resource persons [2]

3.13 No. of collaborations   International [0]   National [0]   Any other [0]

3.14 No. of linkages created during this year [4]

3.15 Total budget for research for current year in lakhs : Rs ---

From Funding agency [0]   From Management of University/College [0]

Total [0]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	NIL
	Granted	NIL
International	Applied	NIL
	Granted	NIL
Commercialised	Applied	NIL
	Granted	NIL

3.17 No. of research awards/ recognitions   received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
0	0	0	0	0	0	0

3.18 No. of faculty from the Institution
who are Ph. D. Guides

01

and students registered under them

02

3.19 No. of Ph.D. awarded by faculty from the Institution

0

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 0   SRF 0   Project Fellows 0   Any other 0

3.21 No. of students Participated in NSS events:

University level 100   State level 15

National level 6   International level 0

3.22 No. of students participated in NCC events:

University level 0   State level 0

National level 0   International level 0

3.23 No. of Awards won in NSS:

University level 0   State level 2

National level 01   International level 0

3.24 No. of Awards won in NCC:

University level 0   State level 0

National level 0   International level 0

3.25 No. of Extension activities organized

University forum | 0 | College forum | 0 |

NCC | 0 | NSS | 20 | Any other | 0 |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

> * Adopted Ch.Ramarao peta village and conducted NSS special camp for 7 days in which awareness programmes about health, sanitation , banking, enrolment of voters, enrolment of school children , awareness about adult education etc., are conducted.

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area(acres)	5.69	0	-	5.69
Class rooms	13	0	-	13
Laboratories	6	0	-	6
Seminar Halls	0	0	-	0
No. of important equipments purchased ($\geq$ 1-0 lakh) during the current year.	Solar power plant	0	UGC	1
Value of the equipment purchased during the year (Rs. in Lakhs)	0			-
Others(Women's Toilet)	2	0		2

4.2 Computerization of administration and library

Yet to be done

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	6471	3,04,491	1445	229500	7916	5,33,991
Reference Books	4288	2,04,988	0	0	4288	2,04,988
e-Books	0	0	0	0	0	0
Journals	59	73,969	18	22815	77	96784
e-Journals	0	0	0	0	0	0
Digital Database	0	0	0	0	0	0
CD & Video	0	0	0	0	0	0
Others (specify)	0	0	0	0	0	0

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	95	2	16	3	2	1	13	0
Added	0	0	0	0	0	0	0	0
Total	95	2	16	3	2	1	13	0

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

> Access to Internet is provided in the Library, computer labs and JKC labs

4.6 Amount spent on maintenance in lakhs :

i) ICT | NIL |

ii) Campus Infrastructure and facilities | 0.4 |

iii) Equipments | 0.2 |

iv) Others | 0.1 |

Total : | 0.7 |

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

> Display about the available Student Support Services is placed at three different places in the college. Suggestion box is provided at Principal's room to accept suggestions from students, staff & parents.

5.2 Efforts made by the institution for tracking the progression

> Student progression registers are maintained. Each class is adopted by a teacher and counselling is given to students wherever necessary.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
499	0	0	0

(b) No. of students outside the state

| 0 |

(c) No. of international students

| 0 |

Men

No	%
235	47

Women

No	%
264	53

Last Year 2015-16						This Year 2016-17					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
140	264	3	124	3	534	118	271	2	104	4	499

Demand ratio 87 %   Dropout 3 %

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

> JKC is providing computer skills ,communication skills, arithmetic and reasoning ability to the students. History and politics departments are providing GK coaching to the competitive exams.

No. of students beneficiaries   : 87

5.5 No. of students qualified in these examinations

NET [0]   SET/SLET [0]   GATE [0]   CAT [0]

IAS/IPS etc [0]   State PSC [0]   UPSC [0]   Others [0]

5.6 Details of student counselling and career guidance

> Each teacher is allotted with a group of students at an average of 30 and their Bio Data is made available with them. Counselling is given periodically and counselling notes is recorded. A career guidance cell is functioning in the college and it is providing proper guidance to students in getting placements.

No. of students benefitted [300]

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
0	0	0	12

5.8 Details of gender sensitization programmes

> 1. A Women empowerment cell is established
> 2. Interaction with Gynaecologists was arranged.
> 3. Guest lecture on Women empowerment are arranged with Doctors and social activists.

5.9 Students Activities

  5.9.1   No. of students participated in Sports, Games and other events

State/ University level [04]   National level [0]   International level [0]

No. of students participated in cultural events

State/ University level [0]   National level [0]   International level [0]

  5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level [1]   National level [0]   International level [0]

Cultural: State/ University level [0]   National level [0]   International level [0]

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	15	Rs 4760
Financial support from government	385	Rs 3,01,284
Financial support from other sources (Endowment prizes)	4	Rs 8000
Number of students who received International/ National recognitions	0	0

5.11   Student organised / initiatives

Fairs   : State/ University level   [0]   National level   [0]   International level   [0]

Exhibition: State/ University level   [0]   National level   [0]   International level   [0]

5.12   No. of social initiatives undertaken by the students   [4]

5.13 Major grievances of students (if any) redressed: **nil**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Attached as annexure

6.2 Does the Institution has a management Information System

No

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1   Curriculum Development

Feed back on curriculum was submitted to the affiliating university

6.3.2 Teaching and Learning

Student seminars, Quiz programs , assignments, etc ., are organized.
Power point presentations, ICT teaching techniques are adopted.

6.3.3 Examination and Evaluation

2 internal assessment tests , Semester exams are conducted.
Marks registers are maintained.

6.3.4 Research and Development

Teachers are doing minor research projects ,organized field trips. some
simple project works are given to students.

6.3.5 Library, ICT and physical infrastructure / instrumentation

New books are purchased. Subscribed magazines, ICT teaching is enabled.
Purchased Lab equipment.

6.3.6 Human Resource Management

Campus cleaning and Community service was done by NSS volunteers.

6.3.7 Faculty and Staff recruitment

3 guest lecturers were appointed by CPDC

6.3.8 Industry Interaction / Collaboration

Linkages with nearby industries/ research institutes were arranged by
Departments.

6.3.9 Admission of Students

114

6.4 Welfare schemes for

Teaching	Medical reimbursement
Non teaching	Medical reimbursement
Students	Scholarships by state Govt to SC,ST& OBC students ,Insurance

6.5 Total corpus fund generated

NIL

6.6 Whether annual financial audit has been done   Yes [■] No [ ]

> *Scheme wise Audit is being done by Qualified CA in Respect of UGC funds .*

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes	Agency	No	Authority
Academic	Yes	Academic Audit by CCE,HYD	yes	IQAC of the college
Administrative	Yes	RJDCE, RJY		

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes   Yes [■] No [ ]

For PG Programmes   Yes [ ] No [ ]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

Internal assessment was introduced for 25% from 2015-16

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Encouraging

6.11 Activities and support from the Alumni Association

Spoken English classes were conducted by Alumni.
Furniture was donated by the Alumni.

6.12 Activities and support from the Parent – Teacher Association

> Remuneration to the guest lecturers was arranged by CPDC/PTA

6.13 Development programmes for support staff

> Three days computer training program was conducted by JKC.
> Faculty forum lectures were arranged.

6.14 Initiatives taken by the institution to make the campus eco-friendly

> Rain water pit was dug in the campus. New saplings were added to the existing greenery. Green house and Botanical gardens are maintained by Botany Dept.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> - 3 min meditation at 10 AM every day.
> - Hostel teaching by the college students to high school students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

> - Prepared proposals for Rs 2 crores of Rusa funds for renovation and construction of Buildings.
> - Purchased books and equipment
> - Subscribed magazines and journals.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> - Teaching for high school students by our college students in the nearby Govt hostels.
> - Evaluation of teachers by students.

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

> - Solar power plant was established
> - Saplings are added to the existing greenery.
> - Swachha Bharat abhiyam was implimented

7.5 Whether environmental audit was conducted?   Yes ☐ No ■

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

One student attended RD perade at New Delhi

NSS coordinator and a volunteer secured state awards

8. Plans of institution for next year

- To improve the results.
- To provide more employment opportunities to students
- To conduct National seminars.

Name : *K.Sarveswara Rao*
Lecturer in Chemistry

Signature of the Coordinator, IQAC

Name *Dr. V.Papayya Sastri*
Principal

Signature of the Chairperson, IQAC

***

Annexure –I

V K V GOVERNMENT DEGREE COLLEGE, KOTHAPETA, E.G.DIST
ANALYSIS OF STUDENT FEEDBACK ON FACULTY 2016-17

S.NO	DEPARTMENT	NAME OF THE FACULTY	Total points	Points obtained	%
1	MATHS	Sri T.Srinivasa Reddy	588	574	97.6
3	PHYSICS	Sri T.S.V.Padmanabham	588	580	98.6
		Sri K. Srinivasa Rao	588	580	98.6
4		Sri B. Naresh	504	485	96.2
5	CHEMISTRY	Smt M.Padmaja	588	576	97.9
		Sri K. Sarveswara Rao	588	582	98.9
6		Dr. V. Ranga Rao	252	250	99.2
7	BOTANY	Sri N.Nageswara Rao	588	578	98.3
8		Dr. M.S.N Raju	436	425	97.4
9	ZOOLOGY	Smt. Ch. Vijaya Lakshmi	588	575	97.8
10		Sri K.Thimothi	504	491	97.42
11	COMMERCE	Sri K. Venkata Rao	588	574	976
12		Sri M.SrinivasaRao	504	486	96.4
13	ECONOMICS	Sri P.L. Naidu	252	240	95.2
14	POLITICAL SCIENCE	D.Balayogeswara rao	588	582	98.9

ACTION: Reviewed in the staff meeting and discussed the measures for further improvement

VKV Govt.Degree College, Kothapeta
College Annual Activity Plan/Register

2016-17

	Month and Date	Activity	Name of the committee/ Dept.	Whether conducted or not
1	June,2016	Institutional plan preparation	IQAC	Prepared
		Preparation of Year plans by the Dept.s	Depts.	Prepared
		Admissions	Committees	conducted
		Commencement of Classes for II & III years	All Depts	Commenced
		Review meetings by the principal	Principal	conducted
		Result analysis	Principal	Done
2	July,2016	Review meetings by the Principal	Principal	conducted
		Commencement of classes for the first year students	staff	Commenced
		Orientation for the first year students	Academic cell	conducted
		Post admission analysis	Depts.	conducted
		Bridge course for the needy	Depts.	conducted
		Student seminars	Depts.	conducted
3	August,2016			
		Review meetings by the principal	Principal	conducted

		Literary, cultural, games and sport activities	Committees	conducted
		Independence day celebrations	Students union	conducted
		Tanguturi Prakasam Jayanthi,	Student Union and Department of Politics	conducted Sri M.YedukondalaRao, Lecturer in Economics Satabdhi degree college. Kothapeta enlightened the students.
		Women Empowerment Cell	Cell	celebrated Women's equality Day, Lecture on Nirbhaya Act, by Sri K. Muralidhar, Advocate,Kothapeta .
		Career counseling	Cell	Conducted subject wise in the class rooms
		Telugu Bhasha Dinotsavam	Bhasha Samskrutika samithi	Conducted Sri G.Prasada Rao,Telugu Pandit , Govt High School,Kothapeta spoke
		Unit I exams	Committee	conducted
4	September,2016			
		Word's Coconut Day	Department of Botany	Guest Lecture on World Coconut day by Kum.Bhavitha.M, Mandal Horticulture officer, Kothapeta
		Teachers day	Students Union	conducted
		A survey	Dept of Politics	Collected people opinion on constitution of India
		NSS day	NSS	Conducted ; Smt.P.VeenaDevi MDO. Sri N.Sridhar ,MRO and Y.SattiRaju ,MEO addressed the students,Competitions in Essay writing , Quiz and

				Elocution were conducted.
		Review meetings by the Principal	Principal	Conducted
		Submission of IQAC report to NAAC	IQAC	conducted
		Unit test 2	Depts	conducted
		Debate	Bhasha Samskrutika samathi	conducted
5	October 2016	Gandhi Jayanthi & Lal Bahadur sastry's Jayanthi	Students Union	conducted
		Principal's Evaluation by the staff and students	staff and students	To be conducted in the month of Feb
		Ecology quantitative study	Dept of Botany	Conducted in college campus
		An awareness program by the Arts Departments.	Dept. of History	Police Commemoration Week- a lecture.
		Swach Bharat	Dept. of Politics	conducted
		UNO day	Politics dept.	Sri A.B.Chandra Dev , Correspondent, Priyadarsini Bala Vihar ,Kothapeta and Sri D.BalayogeswaraRao faculty member of politics spoke on the occasion.
		Field Trip	Dept. of Physics,Maths& Chemistry	III year students of B.Sc. classes visited the Electric Sub station and water quality analysis laboratory, Kothapeta
		I term exams	Committee	conducted

		Awareness program about RTI Act 2005	Students Union	conducted
		National Integration Day	Politics Dept.	conducted
6	November2016	Review meeting by the Principal	Principal	Reviewed
		DCE DRC youth festival	DRC	conducted
		Extension Work	Botany Dept.	Plantation at Andhra University , Students participated at University
		National Education Day	Students Union	conducted
		Yuvatharangam College Level	Students Union	Sports and Culture Competition Conducted
		Prizes Distribution - Yuvatharangam College Level	Students Union	Sri K.Venkateswara Rao, Principal,GJC,Kothapeta Participated as chief Guest
		National library week	library	conducted
		Yuvatharangam District Level Competition	Cultural Committee of the College	Students participated district level competition at Rajahmundry
		Internal Examinations	Committee	conducted
		Course guidance	Course guidance Cell	given
		Field trips	Depts.	conducted
7	December 2016	Review meeting by the Principal	Principal	Reviewed
		AIDS Day Rally	NSS	Awareness on AIDS. Principal,Staff and Students of the college
		Dr.B.R.Ambedkar vardhanthi	Principal and Staff members	

		Swatch Bharth	NSS and Student Union	Students participated in cleaning their class room and campus
		Pledge on Anticorruption	Student union	Principal, Staff and Students of all classes
		Awareness Programme	Women Empowerment Cell	conducted
		Human Rights Day	Politics dept & NSS Unit	Principal and Guests Sri P.Ambedkar, Advocate Sri B.Ravishankar, Advocate Sri P.Bajeevali, Advocate Smt.K.Pushpa, Advocate
		Semister end Examinations	AKNU	conducted
		Ramanujan's Jayanthi	Math Dept.	Maths Dept. and Teaching staff
		Energy Conservation Day	Botany Dept. & Eco-club	Sri. N.Nageswara Rao explained the various measures to be taken to conserve the energy and the renewable and non conventional energy sources.
		National Consumers Day	cell	Organized
		Bio-Diversity Day	Botany dept	Dr.D.Jayalakshmi explained the agricultural biodiversity its importance and preservation with a number of important slides
		Workshop on demonetisation	Commerce dept	Manager, SBI, Kothapeta
		NSS Special Camp	NSS	conducted
8	January 2017	Review meeting by the Principal	Principal	conducted

		Internal Examinations	Committee	conducted
		College Sports Day	committee	conducted
		National Youth Day	Students Union	conducted
		National Voters Day	Politics dept	Observed
		Republic Day	Students Union	Celebrated
9	February 2017	Review meetings	Principal	Held
		Internal exams	Committee	Conducted
		Practical exams	Science Depts	conducted
		Revision and Remedial classes	All staff	conducted
		International Mother tongue Day	Telugu Dept	Celebrated
10	March2017	Review meetings	Principal	conducted
		Budget utilization	office	submitted
		University exams	Exam cell	conducted
		Annual stock verification	All depts	done
		International women's day	Women empowerment cell	conducted

V.K.V. Government Degree College, Kothapeta

VISION AND MISSION

Vision:

To strive to provide equitable Quality Education to the students in general and to those from the underprivileged sections of the society in Particular and to produce intellectually competent, morally upright and socially committed citizens for the Nation.

To make the students as contributors to natural, economic, scientific and social development by providing conceptual, technical and financial skills.

Mission

To train all the students in self-discipline, self-confidence, self-sufficiency and to create awareness of social responsibilities through curriculum, extension services and healthy and best practices.

Creation of academic atmosphere to enable the students to learn -learn to serve with self discipline, self confidence and self reliance.

Best practice-1

1. Title of the Practice

Evaluation of Teachers by Students

2.Goal

To get an unbiased evaluation of the strengths of each teacher in the department and to evaluate the departments for their academic facilities.

3.The Context

Re-accreditation by NACC

4.The Practice

A proforma is prepared in English and students are asked to answer it. It is an academic auditing of teachers. A list of questions covering all aspects like teacher-knowledge level, communication skills, ability to motivate students, regularity, clarity, fairness in evaluation ,class room behavior etc., is prepared. Each is rated on a six point scale. The proforma is designed in such a way that students could easily understand and answer very easily without any problem.

Departmental Heads are in-charges to conduct the Evaluation process and they are interchanged, for example Physics Head would take up the evaluation of Commerce dept and Commerce Head would take up the evaluation of Chemistry Dept etc..

The Heads of the Departments would collect the blank Feedback forms from the Principal and go to the respective class allotted to him. Students are divided into groups in such a way that each group would express their opinion about one teacher. They distribute the feedback forms to the students and ask to write the name of the teacher about whom they are giving their opinion and ask to complete them without fear or prejudice. After giving sufficient time feedback forms are collected and sealed in front of the students and handed over to the Principal.

After completing this process for all the Departments, on a specified day the sealed covers are opened before the Principal in the Departmental Heads meeting and the results are analyzed. Basing on the feedback of the students high rated faculty members are appreciated in the staff council meeting and others are informed individually about the student's opinion for their improvement.

5. Evidence of Success

Students expressed happiness that they were given an opportunity to voice their views without any fear or prejudice. Faculty members also welcomed the process as it was an opportunity to improve their teaching abilities.

6. Problems Encountered and Resources Required

None, as all the teachers cooperated. Logistics had been worked out well in advance to overcome any obstacles.

1.Title of the Practice

Tutorial classes by students

2. Goal

To help the needy students of the vicinity
To inculcate among the students. The habit of helping others
To develop teaching skills and understanding abilities

3.The Context

There is a social welfare hostel near the college. The inmates are high school students. Some of them are academically backward and need special coaching. Our students who reside locally are given to understand the need of the hostel students and have come forward to help them after the college hours.

4.The Practice

Each of the college students was given 3 or 4 students to coach. First they identified the problems of learning of their wards with the help of our college teachers. Areas of thrust are decided and syllabus is framed accordingly. Time table was prepared and the task was executed.

5.Evidence of Success

The results of the hostlers were improved in the terminal examinations. After they have overcome their difficulty in understanding and learning their attitude towards studies has changed and started enjoying learning. After the execution of the project there is a change in the behavior and level of understanding and maturity of our student teachers.

6.Problems Encountered and Resources Required

NIL. There is encouragement from every corner.

7.Notes (Optional)

It is very easy to implement and the results are encouraging.

8.Contact Details

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