



GDC Kothapeta EastGodavari Kothapeta <jkcrjyec.kothapeta@gmail.com>

AQAR 2014-15- Track ID: APCOGN12710-VKV Govt Degree College,Kothapeta,E.G.Dt,A.P**CAPU AQAR** <capuaqar@gmail.com>

23 September 2015 at 15:47

To: GDC Kothapeta EastGodavari Kothapeta <jkcrjyec.kothapeta@gmail.com>

NAAC/AQAR ACK/ SEPT/ 2015/ APCOGN12710

Dr R.S.Venkateswara Rao
V.K.V. Government Degree College
Kousika Canal road
Kothapeta
Andhra Pradesh

Subject: Acknowledgement of AQAR

We are acknowledging the receipt of Online Submission of **Annual Quality Assurance Report** (AQAR) for the year : 2014-15

For any queries related to AQAR, you may kindly contact capuaqar@gmail.com or 080-23005125 (Aqar direct help line). Wishing you success in your Quality Enhancement incentives.

THANKS WITH REGARDS
CAPU-AQAR
(CENTRAL APPLICATION PROCESSING UNIT)
080-23005125 / 24
[Quoted text hidden]

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (*for the year 2014-15*)

Part – A

AQAR for the Year

2014 - 15

I. Details of the Institution

1.1 Name of the Institution

V.K.V. Government Degree College

1.2 Address Line 1

Kousika Canal road

Address Line 2

City/Town

Kothapeta

State

Andhra Pradesh

Pin Code

533223

Institution e-mail address

Jkcrjyec.kothapeta@gmail.com

Contact Nos.

08855-243440

Name of the Head of the Institution:

Dr R.S.Venkateswara Rao

Tel. No. with STD Code:

08855-243440

Mobile:

7799111456

1.8 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*for example AQAR 2010-11 submitted to NAAC on 12-10-2011*)

- i. AQAR _____ (DD/MM/YYYY)
ii. AQAR _____ (DD/MM/YYYY)
iii. AQAR _____ 30/09/2012 _____ (DD/MM/YYYY)
iv. AQAR 2013-14 submitted to NAAC on 21-09-2014 (DD/MM/YYYY)

1.9 Institutional Status

University State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☐

Autonomous college of UGC Yes ☐ No ☐

Regulatory Agency approved Institution Yes ☐ No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☐ Rural ☒ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☐ Totally Self-financing ☐

1.10 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

2.10 No. of IQAC meetings held : 04

2.11 No. of meetings with various stakeholders: No. Faculty
Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? ☒ YES

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

- Encouraged to apply for National seminar in Physics.
- Encouraged to apply for MRP'S in History and Physics
- Purchased lab equipment and library books
- Established solar power plant in the college

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
* To take Student feed back * To conduct faculty forum lectures * To conduct DRC seminar	* Feedback was taken and reviewed * Conducted faculty forum lectures * Conducted DRC seminar in History

* Attached the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management Syndicate Any other body

Provide the details of the action taken

- Purchased lab equipment & library books.
- Subscribed journals/Magazines.
- Conducts remedial classes
- Purchased one computer and printer for IQAC

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty	Total	Asst. Professors	Associate Professors	Professors	Others
	10	10	0	0	0

2.2 No. of permanent faculty with Ph.D.

02

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
0	16	0	0	0	0	0	0	0	16

2.4 No. of Guest and Visiting faculty and Temporary faculty

8

2

10

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	0	4	1
Presented papers	0		
Resource Persons	-	4	1

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Evaluation of teachers by students
2. 3 minutes meditation before commencement of classes

2.7 Total No. of actual teaching days during this academic year

197

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

NIL

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

-

-

1

2.10 Average percentage of attendance of students

82

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Since it is a UG college and it is located in rural area simple project works are given to students to promote research orientation. However Staff are encouraged to take up MRP and Ph.D work.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	0	0	0	0
Outlay in Rs. Lakhs	0	0	0	0

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	1	0		1
Outlay in Rs. Lakhs	0.3	0	0.3	0.26

3.4 Details on research publications

	International	National	Others
Peer Review Journals	0	0	0
Non-Peer Review Journals	0	0	0
e-Journals	0	0	0
Conference proceedings	0	0	0

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	0	0	0	0
Minor Projects	2014-15	UGC	Rs1,60,000	Rs 1,10,000
Interdisciplinary Projects	0	0	0	0
Industry sponsored	0	0	0	0
Projects sponsored by the University/ College	0	0	0	0
Students research projects (other than compulsory by the University)	0	0	0	0
Any other(Specify) Physics seminar	0	UGC	85,000	68,000
Total				

1,78,000

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
0	0	0	0	0	0	0

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

0

0

3.19 No. of Ph.D. awarded by faculty from the Institution

0

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF 0

SRF 0

Project Fellows 0

Any other 0

3.21 No. of students Participated in NSS events:

University level 100 State level 0

National level 0 International level 0

3.22 No. of students participated in NCC events:

University level 0 State level 0

National level 0 International level 0

3.23 No. of Awards won in NSS:

University level 0 State level 0

National level 0 International level 0

3.24 No. of Awards won in NCC:

University level 0 State level 0

National level 0 International level 0

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	6200	2,33,050	271	71441	6471	3,04,491
Reference Books	4094	1,48,200	194	56,788	4288	2,04,988
e-Books	0	0	0	0	0	0
Journals	40	31,735	19	42,234	59	73,969
e-Journals	0	0	0	0	0	0
Digital Database	0	0	0	0	0	0
CD & Video	0	0	0	0	0	0
Others (specify)	0	0	0	0	0	0

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	94	2	16	3	2	1	13	0
Added	01	0	0	0	0	0	0	0
Total	95	2	16	3	2	1	13	0

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

Access to Internet is provided in the Library, computer labs and JKC labs

4.6 Amount spent on maintenance in lakhs :

i) ICT

NIL

ii) Campus Infrastructure and facilities

0.4

iii) Equipments

0.2

iv) Others

0.1

Total :

0.7

No. of students beneficiaries : 100

5.5 No. of students qualified in these examinations

NET	<input type="text" value="0"/>	SET/SLET	<input type="text" value="0"/>	GATE	<input type="text" value="0"/>	CAT	<input type="text" value="0"/>
IAS/IPS etc	<input type="text" value="0"/>	State PSC	<input type="text" value="0"/>	UPSC	<input type="text" value="0"/>	Others	<input type="text" value="0"/>

5.6 Details of student counselling and career guidance

Each teacher is allotted with a group of students at an average of 30 and their Bio Data is made available with them. Counselling is given periodically and counselling notes is recorded. A career guidance cell is functioning in the college and it is providing proper guidance to students in getting placements.

No. of students benefitted	<input type="text" value="350"/>
----------------------------	----------------------------------

5.7 Details of campus placement

On campus		Off Campus	
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
0	0	0	6

5.8 Details of gender sensitization programmes

1. A Women empowerment cell is established

2. Interaction with Gynaecologists was arranged.

3. Guest lecture on Women empowerment are arranged with advocates and social activists.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level	<input type="text" value="0"/>	National level	<input type="text" value="0"/>	International level	<input type="text" value="0"/>
-------------------------	--------------------------------	----------------	--------------------------------	---------------------	--------------------------------

No. of students participated in cultural events

State/ University level	<input type="text" value="0"/>	National level	<input type="text" value="0"/>	International level	<input type="text" value="0"/>
-------------------------	--------------------------------	----------------	--------------------------------	---------------------	--------------------------------

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Feed back on curriculum was submitted to the affiliating university

6.3.2 Teaching and Learning

Student seminars, Quiz programs , assignments, etc ., are organized.
Power point presentations, ICT teaching techniques are adopted.

6.3.3 Examination and Evaluation

3 unit tests , Qly, Half yearly and pre-public exams are conducted.
Marks registers are maintained.

6.3.4 , Research and Development

Teachers are doing minor research projects ,organized field trips. some
simple project works are given to students.

6.3.5 Library, ICT and physical infrastructure / instrumentation

New books are purchased. Subscribed magazines, ICT teaching is enabled.
Purchased Lab equipment. 40 dual desks are added to the existing
infrastructure.

6.3.6 Human Resource Management

Campus cleaning and Community service was done by NSS volunteers.

6.3.7 Faculty and Staff recruitment

3 guest lecturers were appointed by CPDC

6.3.8 Industry Interaction / Collaboration

Linkages with nearby industries/ research institutes were arranged by
Departments.

6.11 Activities and support from the Alumni Association

Spoken English classes were conducted by Alumni.
Furniture was donated by the Alumni.

6.12 Activities and support from the Parent – Teacher Association

Remuneration to the guest lecturers was arranged by CPDC/PTA

6.13 Development programmes for support staff

Three days computer training program was conducted by JKC.
Faculty forum lectures were arranged.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Rain water pit was dug in the campus. New saplings were added to the existing greenery. Green house and Botanical gardens are maintained by Botany Dept.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- 3 min meditation at 10 AM every day.
- Hostel teaching by the college students to high school students.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Conducted DRC Seminar in History subject.
- Purchased computer and printer for IQAC
- Purchased books and equipment
- Subscribed magazines and journals.

V K V GOVERNMENT DEGREE COLLEGE, KOTHAPETA, E.G.DIST
ANALYSIS OF STUDENT FEEDBACK ON FACULTY 2014-15

S.NO	DEPARTMENT	NAME OF THE FACULTY	Total points	Points obtained	%
1	MATHS	Sri T.Srinivasa Reddy	588	578	98.3
2		Sri G.Prasada rao	504	476	94.4
3	PHYSICS	Sri T.S.V.Padmanabham	588	583	99.1
4		Sri k.jayaDev	588	555	94.4
5		Kum G.Sreedevi	588	580	98.6
6	CHEMISTRY	Smt M.Padmaja	588	569	96.8
7		Sri K.BabuRao	504	483	95.8
8	BOTANY	Sri N.Nageswara Rao	588	577	98.1
9		Sri Y.Vijay Kumar	504	494	98
10	ZOOLOGY	Sri G.Nagamani	588	573	97.4
11		Sri K.Thimothi	504	491	97.4
12	COMMERCE	Dr B.P.N.Reddy	252	249	98.8
13		Kum Ch.N.Srilakshmi	504	470	93.3
14		Sri M.SrinivasaRao	504	456	90.5
15	ECONOMICS	Dr .K.Prabhakar	504	488	96.8
16	HISTORY	Dr N. Venkateswarlu	588	582	99
17	POLITICAL SCIENCE	Smt J.SobhaRani	504	480	95.2

ACTION: Reviewed in the staff meeting and discussed the measures for further improvement

		Commencement of JKC II batch	JKC	Classes commenced
3	2014			
	6th	Review meetings by the principal	Principal	conducted
	8th	Literary, cultural, games and sport activities	Committees	conducted
	15 th	Independence day celebrations	Students union	conducted
	23 rd	Tanguturi Prakasam Jayanthi,	Student Union and Department of Politics	conducted Sri K.Ravi Kumar,Jr.Lecturer in civics G.J.C.Kothapeta enlightened the students.
	26 th	Women Empowerment Cell	Cell	celebrated Women's equality Day, Lecture on Nirbhaya Act, by Smt.Vijaya Lakshmi,Advocate,Kothapeta
	26 th	Career counseling	Cell	Conducted subject wise in the class rooms
	30 th	Telugu Bhasha Dinotsavam	Bhasha Samskrutika samithi	Conducted Sri G.Prasada Rao,Telugu Pandit , Govt High School,Kothapeta spoke
		Unit I exams	Committee	conducted
4	September,2014			
	2 nd	Word's Coconut Day	Department of Botany	Guest Lecture on World Coconut day by Kum.Bhavitha.M, Mandal Horticulture officer, Kothapeta
	5th	Teachers day	Students Union	conducted
	23 rd ,24 th	A survey	Dept of Politics	Collected people opinion on constitution of India

				Gandhian Studies ,YN college, Narsapur inaugurated.
	22 nd	Commencement of JKC III batch	JKC	Registrations started and 40 students are enrolled.
	24 th	UNO day	Politics dept.	Sri A.B.Chandra Dev , Correspondent, Priyadarsini Bala Vihar ,Kothapeta and Smt. J.Sobha Rani, faculty member of politics spoke on the occasion.
	25 th	Field Trip	Dept. of Physics & Chemistry	I and II year students of B.Sc. classes visited the Steel Exchange India Limited, Mandapalli .(Kothapeta)
		I term exams	Committee	conducted
		Work shop on DRC platform	DRC	conducted
		Awareness program about RTI Act 2005	Students Union	conducted
	31 st	National Integration Day	Politics Dept.	conducted
6	November	Review meeting by the Principal	Principal	Reviewed
		DCE DRC youth festival	DRC	conducted
	1 st November 2011	AP formation Day	Politics dept	conducted
	6 th & 7 th	Extension Work	Botany Dept.	Plantation at Andhra University , Students participated at University
	11 th	National Education Day	Students Union	conducted
	12 th	Yuvatharangam College Level	Students Union	Sports and Culture Competition Conducted
	14 th	Prizes Distribution - Yuvatharangam College	Students Union	Sri CH.Rama Krishna ,D.E. BSNL Participated as chief

	9 th	Awareness Program me	Women Empowerment Cell	conducted
	10 th	Human Rights Day	Politics dept & NSS Unit	Principal and Guests Sri P.Ambedkar, Advocate Sri B.Bhakara Rao, Advocate Sri Raja Rao, Advocate Sri Durga Prasad, Advocate
	14 th	1991-94 BA Old Students meet	Alumni of the College	Old students meet with their families and Ex-Principal Sri Y.Veerabhadra Rao, lecturers of that period s/s Ramaraju, K.V.Rama Rao, RangaRao also participated and blessed their students.
	16 th	History Field Trip	History Dept.	Visited Historical Building they were constructed in 1898 during British period
	18 th	DRC Seminar	History Dept	On the DRC platform a district wide seminar on the Region and Identity of Konaseema was organized. Topography, History and Culture of Konaseema is well Presented in the research papers
	22 nd	Ramanujan's Jayanthi	Math Dept.	Maths Dept. and Teaching staff
	23 rd	Energy Conservation Day	Botany Dept. & Eco-club	Sri. N.Nageswara Rao explained the various measures to be taken to conserve the energy and the renewable and non conventional energy sources.
	24 th	National Consumers Day	cell	Organized

		University exams	Exam cell	conducted
		Annual stock verification	All depts	done
		International women's day	Women empowerment cell	conducted

Annexure -4

Best practice-1

1. Title of the Practice

Evaluation of Teachers by Students

2.Goal

To get an unbiased evaluation of the strengths of each teacher in the department and to evaluate the departments for their academic facilities.

3.The Context

Re-accreditation by NACC

4.The Practice

A proforma is prepared in English and students are asked to answer it. It is an academic auditing of teachers. A list of questions covering all aspects like teacher-knowledge level, communication skills, ability to motivate students, regularity, clarity, fairness in evaluation ,class room behavior etc., is prepared. Each is rated on a six point scale. The proforma is designed in such a way that students could easily understand and answer very easily without any problem.

Departmental Heads are in-charges to conduct the Evaluation process and they are interchanged, for example Physics Head would take up the evaluation of Commerce dept and Commerce Head would take up the evaluation of Chemistry Dept etc..

The Heads of the Departments would collect the blank Feedback forms from the Principal and go to the respective class allotted to him. Students are divided into groups in such a way that each group would express their opinion about one teacher. They distribute the feedback forms to the students and ask to write the name of the teacher about whom they are giving their opinion and ask to complete them without fear or prejudice. After giving sufficient time feedback forms are collected and sealed in front of the students and handed over to the Principal.

After completing this process for all the Departments, on a specified day the sealed covers are opened before the Principal in the Departmental Heads meeting and the results are analyzed. Basing on the feedback of the students high rated faculty members are appreciated in the staff council meeting and others are informed individually about the student's opinion for their improvement.

5. Evidence of Success

Students expressed happiness that they were given an opportunity to voice their views without any fear or prejudice. Faculty members also welcomed the process as it was an opportunity to improve their teaching abilities.

6. Problems Encountered and Resources Required

None, as all the teachers cooperated. Logistics had been worked out well in advance to overcome any obstacles.